CHC40312 Certificate IV in Disability

Release: 1
CHC40312 Certificate IV in Disability

Modification History

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Description

This qualification addresses work in residential group homes, training resource centres, day respite centres and open employment services, other community settings and clients' homes. These workers:

- Apply knowledge and skills gained through qualifications and/or previous experience to provide training and support to people with disabilities to enhance their ability to achieve greater levels of independence, self reliance and community participation
- Report to service managers and may liaise with health professionals and other service agencies
- May work without direct supervision and may be required to supervise and/or coordinate a limited number of lower classified workers.

Occupational titles may include:

- Behavioural support officer
- Development officer
- Disability officer - day support
- Disability support officer / worker
- Employment coordinator (disability)
- Job coordinator
- Lifestyle support officer
- Local area coordinator
- Marketing coordinator
- Project officer (life enhancement team)
- Residential care officer
- Senior personal care assistant
- Social educator
- Social trainer
- Supervisor

Pathways Information

Not Applicable
Licensing/Regulatory Information
Not Applicable

Entry Requirements
Not Applicable
**Employability Skills Summary**

Refer to the Topic: Introduction to the Employability Skills Qualification Summaries

**Packaging Rules**

PACKAGING RULES

15 units are required for award of this qualification including:

- 10 core units
- 5 elective units

A wide range of elective units is available, including:

- Group A electives which are recommended for culturally aware and respectful practice
- Other relevant electives listed below
- Units of competency to address workplace requirements and packaged at the level of this qualification or higher in Community Services and/or Health Training Packages
- Where appropriate, to address workplace requirements, up to 3 units of competency packaged at the level of this qualification or higher in other relevant Training Packages or accredited courses where the details of those courses are available on the TGA or other public listing

**Core units**

- CHCCS400C  Work within a relevant legal and ethical framework
- CHCCS411C  Work effectively in the community sector
- CHCDIS301C Work effectively with people with a disability
- CHCDIS302A Maintain an environment to empower people with disabilities
- CHCDIS405A Facilitate skills development and maintenance
- CHCDIS410A Facilitate community participation and inclusion
- CHCDIS411A Communicate using augmentative and alternative communication strategies
- CHCICS402B Facilitate individualised plans

AND one of each of the following pairs of units:

- CHCICS305B Provide behaviour support in the context of individualised plans
- OR
- CHCICS404B Plan and provide advanced behaviour support

AND:

- HLTWHS300A  Contribute to WHS processes
- OR
- CHCWHS312A  Follow WHS safety procedures for direct care work

**The importance of culturally aware and respectful practice**
All workers in the disability sector need foundation knowledge to inform their work with Aboriginal and/or Torres Strait Islander clients and co-workers and with clients and co-workers from culturally and linguistically diverse backgrounds. This foundation must be provided and assessed as part of a holistic approach to delivery and assessment of this qualification. Specific guidelines for assessment of this aspect of competency are provided in the Assessment Guidelines for the Community Services Training Package.

**Group A electives – recommended for culturally aware and respectful practice**

Where work involves a specific focus on Aboriginal and/or Torres Strait Islander and/or culturally diverse clients or communities, one or both of the following electives is recommended:

- HLTHIR403C Work effectively with culturally diverse clients and co-workers
- HLTHIR404D Work effectively with Aboriginal and/or Torres Strait Islander people

**Other relevant electives**

Electives are to be selected in line with specified Packaging Rules. The following grouping of relevant electives is provided to facilitate selection and does not necessarily reflect workplace requirements. Electives may be selected from one or more groups. Employers may specify that certain electives are required to address specific workplace needs.

**Client support**

- CHCAD401D Advocate for clients
- CHCCM404A Undertake case management for clients with complex needs
- CHCCOM403A Use targeted communication skills to build relationships
- CHCCS310A Support inclusive practice in the workplace
- CHCCS312A Use electronic learning materials
- CHCCS413B Support individuals with autism spectrum disorder
- CHCCS417B Provide support and care relating to suicide bereavement
- CHCCS422B Respond holistically to client issues and refer appropriately
- CHCCS425B Support health professional
- CHCCS426B Provide support and care relating to loss and grief
- CHCCS502C Maintain legal and ethical work practices
- CHCCS506A Promote and respond to workplace diversity
- CHCDIS313A Support people with disabilities who are ageing
- CHCDIS404C Design procedures for support
- CHCDIS408D Support people with disabilities as workers
- CHCDIS409B Provide services to people with disabilities with complex needs
- CHCDIS509E Maximise participation in work by people with disabilities
- CHCICS401B Facilitate support for personal care needs
- CHCICS403A Conduct individual assessment
- CHCICS404B Plan and provide advanced behaviour support
- CHCICS405B Facilitate groups for individual outcomes
- CHCICS406B Support client self management
- CHCICS407B Support positive lifestyle
- CHCICS408B Provide support to people with chronic disease
- CHCICS409A Recognise and respond to suspected abuse of vulnerable people
- CHCICS410A Support relationships with carers and families
- CHCLD315A Recognise stages of lifespan development
- CHCLLN403A Identify clients with language, literacy and numeracy needs and respond effectively
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CHCORG406C  Supervise work
CHCORG529B  Provide coaching and motivation
CHCPA301B  Deliver care services using a palliative approach
CHCPA402B  Plan for and provide care services using a palliative approach
HLTAP301B  Recognise healthy body systems in a health care context
HLTAP401B  Confirm physical health status
HLTFS207C  Follow basic food safety practices

Medication and health professional support

CHCCS305C  Assist clients with medication (Note pre-requisite HLTAP301B)
CHCCS424B  Administer and monitor medications (Note pre-requisites CHCCS305C, HLTAP301B)
CHCCS425B  Support health professional
HLTFA311A  Apply first aid
HLTFA412A  Apply advanced first aid (Note pre-requisite HLTFA311A)

Working with older people

CHCAC318B  Work effectively with older people
CHCAC412B  Provide services to older people with complex needs (Note pre-requisite CHCAC318B)
CHCAC416A  Facilitate support responsive to the specific nature of dementia
CHCAC417A  Implement interventions with older people at risk of falls

Working with people with mental health issues

CHCMH402B  Apply understanding of mental health issues and recovery processes
CHCMH411A  Work with people with mental health issues

Working with people with alcohol and other drug issues

CHCAOD402B  Work effectively in the alcohol and other drugs sector

Leisure and health

CHCRH401C  Work effectively in the leisure and health industry
CHCRH402B  Undertake leisure and health programming
CHCRH404B  Plan, implement and monitor leisure and health programs

Team coordination and supervision

CHCCOM403A  Use targeted communication skills to build relationships
CHCNET404B  Facilitate links with other services
CHCORG406C  Supervise work
CHCORG423C  Maintain quality service delivery
BSBWOR403A  Manage stress in the workplace

Outreach work

CHCCH427B  Work effectively with people experiencing or at risk of homelessness
CHCCH522B  Undertake outreach work

Oral health

CHCOHC303B  Use basic oral health screening tools
CHCOHC401A  Inform and encourage clients and groups to understand and achieve good oral health
CHCOHC402A  Support clients and groups to learn practical aspects of oral health care
CHCOHC404A  Recognise and respond to signs and symptoms that may indicate oral health issues
CHCOHC406B  Provide or assist with oral hygiene
CHCOHC407B  Apply and manage use of basic oral health products